

**Portland Public Schools District 1J, Multnomah County, Oregon  
Board of Education's  
Health, Safety and Accessibility Committee**

**October 25, 2017  
Informal Minutes**

The meeting of the Board's Health, Safety and Accessibility Committee convened on the above date at 9:08 am at the call of Chair Mike Rosen in the Mazama Conference Room at the Blanchard Educational Service District, 501 N. Dixon Street, Portland, OR 97227

There were present:

Board

Mike Rosen-Chair  
Amy Kohnstamm  
Julia Brim-Edwards-by phone

Staff

John Burnham-Interim Senior Director of Environmental Health and Safety  
Jerry Vincent-Chief Operating Officer  
Rosanne Powell-Senior Board Manager  
Dan Jung- Senior Director of Office of School Modernization  
Mike Williams-Contractor, Day CPM  
Ken Fisher-Program Manager, Heery Construction  
Joe Crelier-Services Director, Risk Management  
Dave Northfield-Director, Media Relations

PUBLIC COMMENT

None at this time.

INTRODUCTION OF PPS HEALTH, SAFETY AND ACCESSIBILITY TEAM

Jerry Vincent introduced Health, Safety and Accessibility staff members to the committee.

WATER QUALITY UPDATE

Jerry Vincent shared that earlier in the day at Astor School, the first drinking fountain was put back into service and that there are a total of 15 schools on the initial "pilot project" list. Director Kohnstamm asked if there is a full hazard assessment during remediation that is not seen in initial testing. John Burnham responded that yes, since there were filters on many of the fixtures where samples were collected. Jerry Vincent shared the protocols the District will be putting in place to ensure there is proper flushing of lines. John Burnham stated that best practice would be to do a whole system flush twice annually. Jerry Vincent stated they will be coming back in a few months to seek Board approval on how the District would define "drinking fixtures" as this will be critical with the new Senate Bill 1062 which would require districts to adopt the Healthy and Safe Schools Plan. Chair Rosen asked if it would exclude classroom sinks. Jerry Vincent said it would, but if there were classroom sink replacements as part of an ADA upgrade, it would be fairly easy to add a drinking faucet to that. He also shared that the water samples from Astor and Chapman have come back and the results will be posted on the Healthy and Safe Schools web page. There was discussion on a flyer that is being created by the Communications Department that will be shared with families. Mike Williams shared there was virtually no lead detected in the water sample at Astor. Jerry Vincent provided an update on the upgrades to the fire alarm system and fire control panels as outlined in the 2016 Inter-governmental Agreement between the City of Portland Fire and Rescue and PPS. Dan Jung confirmed the work is anticipated to start in Summer.

#### LEAD PAINT UPDATE

Jerry Vincent provided an overview of the work to date on lead paint containment including hiring five new painters and one plasterer for the purpose of lead paint remediation.

#### ASBESTOS UPDATE

Jerry Vincent shared that his department has brought on two asbestos inspectors and one abatement worker with two new people coming on soon. Joe Crelier shared some of the complexities and issues with asbestos abatement. He also shared an overview of some roof updates planned for Jackson, Lewis and Tubman schools. Chair Rosen asked if it included seismic bracing. Dan Jung responded that it provided some. Ken Fisher stated that they are also using that opportunity to assess roof units at that same time.

#### ACCESSIBILITY UPDATE

Jerry Vincent shared a timeline to create an ADA Transition Plan. Chair Rosen asked what stakeholders are being asked for input and Jerry Vincent responded that mostly principals with the priority for Special Education. Jerry Vincent is proposing a community listening session. He also stated that he has been asked to provide clarification on how classroom sinks are addressed in EdSpecs which needs to be addressed.

#### RADON UPDATE

Joe Crelier gave an update on radon mitigation systems and said everything is on track for testing and mitigation to be complete. He shared the testing protocols and that the Oregon Health Authority has created a communications tool kit for Radon that is specific to schools.

#### SECURITY UPDATE

Jerry provided an update on planned engagement with school administrators.

#### FACILITIES CONDITION ASSESSMENT (FCA)

Jerry Vincent shared the timeline for the Request for Proposal for a Facilities Condition Assessment with the goal to award it to a firm by January.

#### REVIEW/DISCUSS CHARTER OF THE COMMITTEE

Chair Rosen shared a draft of the committee charter and asked for feedback. Jerry Vincent said he welcomes feedback on a communications strategy with some of the items coming up. Chair Rosen said that he would work with Jerry Vincent on completing a work plan. Jerry Vincent requested they meet monthly until April to get back on track. Director Kohnstamm asked Jerry Vincent if he would identify what requires Board action. He stated that he would work with Chair Rosen on that when they draft a work plan. Jerry Vincent provided an update on staffing within his departments.

Chair Rosen adjourned the committee at 10:31 a.m.

Submitted by:

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Rosanne Powell, Board Manager